

date: _____

Monthly Expenses for _____

- **Music Purchased:** _____
 - Music Sold: _____
 - Balance: _____

- **Studio Maintenance:** _____
 - Piano Tuning/Repairs: _____
 - Rewards/Incentives Purchased: _____
 - Other Teaching Materials: _____

- **Portion of Utility Services:** _____
 - Heat: _____
 - Electric: _____
 - Telephone: _____

- **Reference Materials:** _____
 - Magazines: _____
 - Books: _____
 - Recordings: _____

- **Office Supplies:** _____
 - Envelopes, Paper: _____
 - Postage: _____
 - Printing/Copies: _____
 - Other: _____

- **Professional Development:** _____
 - Association Membership Dues: _____
 - Workshops/Seminars: _____

- **Traveling Expenses:** _____
 - Gasoline: _____
 - Other: _____

- **Advertising:** _____
 - Website Maintenance: _____
 - Other: _____

MONTHLY TOTAL: _____